

**MINUTES OF POLICE AND FIRE COMMISSION  
MEETING OF JANUARY 17, 2019**

*4:00 p.m.*

*Police Department (Room 1301/1302), 721 Oxford Ave.*

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MEMBERS PRESENT: Daniel Kincaid, Jill Barland, Disa Wahlstrand, Dennis Pope,  
Stephanie Finn

STAFF PRESENT: Police Chief Gerald Staniszewski  
Fire Chief Christian Bell  
Human Resources Director Victoria Seltun  
City Attorney Steve Nick

The Commission convened in open session at 4:00 p.m. Meeting was called to order by President Daniel Kincaid. President Kincaid asked if there were any corrections or additions to the minutes of the Police and Fire Commission meeting held November 15, 2018. No corrections or additions were noted, and the minutes stand approved as circulated.

Chief Bell provided a personnel update. There is currently one Captain vacancy, as previously noted. The first round of interviews was held to fill the vacancy, but it was determined that a second round of tactical skills is required. The tactical skills component will be held at the end of the month. There is a Lieutenant vacancy as well, this will remain open until the next promotional process. A discussion regarding the educational requirements and/or definition of equivalency for the promotional process was held.

Chief Bell also provided an operational update, which included an update on the Fire Station 5 remodel. The remodel has started and work has begun on the living quarters.

Chief Staniszewski provided a personnel update. The Police Department recently hired 5 new officers: Ian Tompson, Matt McHugh, Ben Knopp, Joseph Perkins, and Gracia Larson. Two of the new officers are attending the Police Academy and will start in March. Police dog, Duke, retired after seven years. Currently the department has one open position and is anticipating one retirement this summer. A new recruitment for the department has started and interviews with the Police and Fire Commission will be held in March.

Chief Staniszewski provided an operational update. The 2018 Community Update will be available next week with the full Annual Report coming out in March. The Police Department will be undergoing in-services during the next month including use of force training, domestic abuse assessment tool training, and more. Chief Staniszewski thanked Commissioners Pope and Kincaid for their support during the previous City budget process.

The Department of Justice asked the department to send School Resource Officers to the Barron School District to assist with the schools in the wake of Jayme Closs's return. The department sent two officers to the High School and Elementary School the day after her return. The Police Department also assisted in the initial investigation after her disappearance.

City Attorney, Steve Nick, provided an overview of the upcoming Police and Fire Commission Hearing process. A discussion was held regarding the process.

President Kincaid asked if there are any future agenda items. Commissioner Barland requested meeting Duke's replacement and to see the Fire Station 5 remodel when it is complete. President Kincaid also noted that Commissioner Barland's term will end on April 30<sup>th</sup>. She will continue to serve on the Commission until a replacement appointment is made.

Commissioner Finn requested the next regularly scheduled meeting be combined with the Police & Fire Commission interviews.

Motion was made by Commissioner Wahlstrand to adjourn the meeting, seconded by Commissioner Pope, and the meeting adjourned at 5:03 p.m.

The next regularly scheduled Police and Fire Commission meeting is March 21<sup>st</sup>, 2019.

Minutes recorded by Kelly Shea, Police and Fire Commission Secretary.